



You are looking for an employer you can count on? Join us!

Science Manager (m/f/d)

Your Role and Responsibilities:

Providing application and management support to projects funded by third-parties such as public and private funding bodies, as a **Research Coordination and Support (RCS) team member**.

In your primary role, you will be driving establishment of research information system (RIS) at LRZ, managing all relevant activities.

In a secondary role, you will advise and support scientists in identifying and acquiring third-party research funding, being mainly responsible for pre-award stage of grant management life-cycle.

You also will be a main coordinating contact point of all coordination and support actions (CSAa) dealing with the projects and initiatives of LRZ which tackle ICT topics in biomedical field of research (the third role).

Namely, the following is envisaged:

- Drive forward the RCS Internal project aiming to establish RIS at LRZ;
- Requirements gathering: collecting the objective-relevant ideas of researchers for future funding and promotion;
- Screening of funding sources for best Idea-funding match-making;
- Supporting proposal-writing teams in proposal management (efforts, budget, schedule);
- Regularly informing researchers on relevant funding opportunities;
- Prepare and providing training on academic fundraising relevant themes for individual scientists or groups of researchers;
- Supporting Biomedical projects and initiatives, also on post-award phase.
- Participating in developing and establishing science management methodology and other RCS actions and projects as a team member.

Basic Qualifications:

- Experience in academic fundraising and science management,
- Academic background, preferably in the life-sciences (desirably at a post-doctoral level);
- Fluency in English and academic writing;
- Knowledge of international academic systems due to own experience in the profession or during studies at a university abroad;
- Communicative and social competence, especially negotiation and teamwork skills;
- Flexibility and strong academic orientation;

Preferred Qualifications:

- Experience with the acquisition and coordination of third-party funded international projects;
- Solid experience in the Biomedical field of research;
- Scientific publications.

Area	Research Unit
Working time	full time (40,1 hrs) / part-time possible flexible working model with electronic time recording
Term of the contract	12 months, a further employment is intended
Remuneration	possible until E13, see Entgeltabelle TV-L
Annual leave / compensatory time off	30 days (24.12 + 31.1, days off additionally) Overtime is compensated by additional time off
Further trainings	Individual support for in-service training and further education
Benefits	e.g. home office option, public transport discount (job ticket), bus and subway (U6) on the doorstep, free parking, pension plan of the Versorgungsanstalt des Bundes und der Länder (VBL), state-of-the-art work equipment

What can you find with us?

Are you looking for a multifaceted and intellectually stimulating position in a dynamic, cooperative and innovative work environment? Then LRZ is the place to be for you! Here at LRZ a collegial, appreciative work environment meets an international crowd of experts who work together to advance IT services for ground-breaking research. We offer flexible work schemes for an optimal work-life balance. Our staff values their creative leeway. As an institute of the Bavarian Academy of Sciences and Humanities we offer all the benefits of public service. And of course, no wishes remain unfulfilled at the LRZ in terms of technical equipment. We actively promote diversity and welcome applications from talented individuals, regardless of cultural background, nationality, ethnicity, gender and sexual identity, physical abilities, religion and age. We give priority to applications from people with disabilities who are equally qualified (SGB IX).

The LRZ in a nutshell:

Since 1962, Bavarian universities and research institutions have relied on the IT expertise of the Leibniz Supercomputing Centre of the Bavarian Academy of Sciences and Humanities. When it comes to the digitisation of science, we are traditionally ahead of the game.

You can count on us! Can we count on you?

We are looking forward to receiving your complete application documents (including cover letter, CV and certificates) in a single PDF file via e-mail (other file types are not accepted) by latest **15.06.2022**:

E-Mail: jobs@lrz.de

Subject: **Science Manager (2022/35)**

Are you unsure whether the job suits you or you suit us? Or do you still have questions about this position? Our colleagues will be happy to answer all your questions at the above e-mail address.

This job does not fit? Then take a look at <https://www.lrz.de/wir/stellen/> or send us an unsolicited application!

[Here](#) you will find information about the collection of personal data during the application process.